



**Architectural Design Approval Form**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

LOT / UNIT #: \_\_\_\_\_

PHONE: HM (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

PHONE: WK (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

EMAIL: \_\_\_\_\_

**Prior to committee review, the homeowner understands and agrees that:**

1. His/Her Association fees are paid and current.
2. No liens and/or fines are owed to the Association.
3. No work on this request shall commence until homeowner receives written approval from the Architectural Design Committee.

**REQUEST**

**Description of Request** – Provide full details of purpose and/or reason, type, color, size of improvement and materials, and location utilizing page two of this form. Use additional 8½” x 11” paper if necessary. **NOTE: AN ACCURATE DRAWING AND SITE PLAN MUST BE ATTACHED.**

1. Contractor Name, Address, and Phone Number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Description of work to be done:

\_\_\_\_\_  
\_\_\_\_\_  
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3. Type of materials to be used:

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4. Color(s) to be used (include sample paint chips or materials if appropriate):

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5. Dimensions of structure (height, width, etc.) if applicable:

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Architectural Design Committee requests will be reviewed within 30 days. Requests will be approved, approved with stipulations, denied, or returned for additional information. This completed form should be submitted to the Association Manager.

**HOMEOWNER SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**The Architectural Design Committee has taken the following action to this application:**

\_\_\_\_\_ **REJECTED** Application does not meet the Design Guidelines for Tatum Foothills Homeowners Association.

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\_\_\_\_\_ **REVIEWED THE APPLICATION** The following revisions and additional submissions are required to meet the Tatum Foothills Homeowners Association.

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\_\_\_\_\_ **REVIEWED AND CONDITIONALLY APPROVED** the Architectural Design Form with the following changes required:

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\_\_\_\_\_ **REVIEWED AND APPROVED** the Architectural Design Form submitted as meeting the requirements of the Tatum Foothills Homeowners Association. This approval constitutes issuance of the Certificate of Approval. This approval is subject to all applicable city and State permits, Codes, and regulations. These are the responsibility of the homeowner.

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**APPROVED BY:**

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**DATE:** \_\_\_\_\_